

CITY OF HAMILTON

CITYHOUSING HAMILTON

(PARTNERSHIP DEVELOPMENT & SUPPORT SERVICES – PEST CONTROL UNIT - LOCATION – 181 MAIN ST. W., 1ST FLOOR)

PEST CONTROL PREPARATION CREW – CUPE 5167

SUMMARY OF DUTIES

CityHousing Hamilton provides affordable housing that is safe, well-maintained, cost effective and supports the diverse needs of our many communities. Reporting to the Pest Control Supervisor, the Pest Control Preparation Crew attends scheduled appointments for Pest Control abatement and prepares the unit for treatment by the Pest Control Exterminator.

GENERAL DUTIES

Ensures area or unit is prepared per the requirements for pest extermination treatment.

Operates equipment such as vacuums, and steamers. Vacuums and steams upholstered furniture, and structure as identified.

Inspects for pest infestations and is knowledgeable of common pest species and signs of activity.

Cleans equipment and reports malfunctions.

Follows written instructions on unit preparation.

Attends appointments as scheduled; reports any discrepancies to clerk.

Complies with rules of entry in alignment with the Residential Tenancies Act, 2006.

Moves furniture and other belongs within unit to allow for proper operation of equipment, in accordance with guidelines; returns tenant furniture and belongings to original location when treatment is complete.

Completes work orders and all required documentation.

Operates the Employer's vehicle to transport materials and equipment to sites; loads and unloads vehicle.

May explain pre and post-treatment instructions to tenants and deliver notices.

May be required to utilize tact and diplomacy in possible tenant interactions where complex health and social issues may be present; refers tenants to other staff as appropriate.

Provides Sensational Service in alignment with the Corporate Culture Pillars of the City of Hamilton, and mission, vision, and values of CityHousing Hamilton.

Works in accordance with the provisions of applicable Health and Safety legislation and all City of Hamilton corporate and departmental policies and procedures related to Occupational Health and Safety.

Performs other duties as assigned which are directly related to the major responsibilities of the job.

QUALIFICATIONS

1. Previous cleaning experience normally acquired through a combination of education and relevant work experience.
2. Knowledge of pests, including but not limited to, bedbugs, cockroaches, silverfish and mice, and how to properly identify a residential infestation.
3. Previous experience operating vacuums and steamers in a business environment. Demonstrated knowledge of cleaning methods, materials and equipment.
4. Knowledge of the Residential Tenancies Act, 2006, Housing Services Act, 2011 required. Knowledge of Pesticide Act and Ontario Regulation 63/09 considered an asset.
5. Must have sufficient physical strength and ability to independently and repeatedly lift, move, pull, push bend, reach, grip, step, walk, drive, twist, climb, squat and carry objects weighing up to 40 lbs.
6. Demonstrated ability to read and understand written and verbal instruction.
7. Ability to learn and apply simple technology and systems to work processes as required.
8. Ability to work well with the public and ability to adopt a customer perspective. Previous Social Housing experience and/or experience working with clients with special needs considered an asset.
9. Must hold and maintain a valid Class "G" driver's licence. Possess a driving record deemed satisfactory by the Employer at the time of hire and a valid driver's licence (Candidate's must provide a recent copy of a driver abstract upon request. Driver abstracts cannot be older than 14 days upon submission.)

THIS POSITION REQUIRES A VALID CLASS "G" DRIVER'S LICENCE AND PROOF THEREOF IS REQUIRED AFTER HIRE.

NOTE 1:

As a condition of employment, the successful applicant(s) will be required to obtain a Police Information Check, at their own expense, prior to beginning work in this position.

THE INCUMBENT SHALL COMPLY WITH ALL HEALTH AND SAFETY POLICIES AND PRACTICES FOR THIS POSITION AND THE WORKPLACE.