

CITY OF HAMILTON

COMMUNITY SERVICES DEPARTMENT (CULTURE & RECREATION- VARIOUS LOCATIONS)

CAMP COUNSELLOR

The Community Services Department is committed to its people and is dedicated to building a strong and healthy community. We are passionate about making a difference and are recognized for our excellence. We offer a respectful and supportive workplace that provides life-long learning opportunities, leadership, innovation and performance excellence.

We are looking for high performing public servants who are interested in experiencing a challenging, rewarding, enjoyable, and fulfilling career. The successful candidate will demonstrate an ability to provide excellent client service in a respectful, courageous, empathetic, just and ethical manner. Your ability to set and achieve personal goals, professional goals and contribute to the goals of the organization will result in high job satisfaction.

SUMMARY OF DUTIES

Under the supervision of the Recreation Coordinator, the Camp Counsellor, plans and organizes recreational and outdoor programs at a summer camp.

GENERAL DUTIES

Assists in the development, implementation and co-ordination of outdoor programs for children.

Develops and submits for approval weekly recreational and outdoor programs for summer camp.

Develops, implements and co-ordinates a family night program and a sleep-over during evening hours.

Maintains a safe environment for the children at the base location as well as during transport and while participating in programs and on field trips.

Performs other duties as assigned which are related to the responsibilities of the job.

QUALIFICATIONS

1. Previous camp experience and/or ability to plan and co-ordinate outdoor programs for children.
2. Demonstrated leadership and recreation skills.
3. Skills in crafts, music, sports, special needs, games, arts, drama and volunteers.
4. Must be able to communicate effectively, both orally and in written form.
5. Must possess a valid First Aid Certificate.
6. High Five Principles of Healthy Child Development Certificate would be an asset.
7. Commitment to this position will include staff training, staff meetings and on-site attendance during camping season