

CITY OF HAMILTON

LAST UPDATED: MAY 2022

THIS IS A DUAL POSITION, CONSISTING OF TWO SEPARATE JOB DESCRIPTIONS/POSITIONS, EACH WITH THEIR SEPARATE WAGE GRADES

HEALTHY & SAFE COMMUNITIES DEPARTMENT

(RECREATION DIVISION – SPORT SERVICES - LOCATION – KING'S FOREST, 100 GREENHILL AVE. & CHEDOKE GOLF COURSE, 563 ABERDEEN AVE. *Kings Forest and Chedoke Civic Golf Course*)

GOLF COURSE TECHNICIAN - CUPE 5167

SUMMARY OF DUTIES

Reports to the Supervisor, Golf Operations. Operates a variety of equipment for the daily maintenance of golf courses by cutting grass, maintaining tees, greens and fairways and repairing and inspecting lines, valves and sprinklers on underground golf course irrigation systems.

GENERAL DUTIES

Repairs and inspects lines, valves and sprinklers on underground golf course irrigation systems.

Removes old systems and recovers reusable equipment.

Sets and maintains times on electronic valve clocks.

Troubleshoots electronic systems, irrigation controllers, solenoid valves and heads of all types.

Operates tractor and trenches to install and repair lines.

Cuts grass, maintains tees, greens and fairways by fertilizing, aerifying and verticutting.

Relocates tee markers and flag pin positions.

Reconstructs greens and tees.

Inspects grounds for weeds, pests and disease infestation; reports conditions.

Plants and maintains flowers, shrubs, trees and grass.

Clears litter, debris and dead animals; empties garbage cans.

Repairs and maintains outdoor structures such as washrooms, field and pump houses, benches, signs and bridges.

Operates tools and equipment such as power saws, drills, tractor, lawn mowers, weed eaters, bob cat and front-end loader.

Attaches and detaches accessory pieces of equipment such as aerify, verticut and topdressing machines.

Mixes and sprays pesticides and fungicides on flowers, shrubs, trees and grass.

Repairs roads with front-end loader such as grading.

Maintains cart pathways by filling holes and spreading stone dust.

Performs minor water-line repairs such as replacing taps and sprinklers; cleans storm drains.

JD ID 6987

Winterizes irrigation system.

Removes snow from pathways, sidewalks and stairs by scraping, shovelling, sanding and salting.

Receives and answers inquiries from public, staff and contractors.

Operates heavy equipment, bob cat, back hoe and trencher. Loads and unloads equipment.

Dispenses fuel.

Performs preventative maintenance on vehicles, tools and equipment.

Oversee work of contractors.

Oversee students and seasonal staff during work terms.

Works in accordance with the provisions of applicable Health and Safety legislation and all City of Hamilton corporate and departmental policies and procedures related to Occupational Health and Safety.

Performs other duties as assigned which are directly related to the major responsibilities of the job.

QUALIFICATIONS

1. Previous experience in golf course maintenance normally acquired through a combination of education and relevant work experience.
2. Previous experience and knowledge of irrigation systems including repairs and maintenance.
3. Previous experience and training in operating heavy equipment, bob cat, back-hoe and trencher.
4. Demonstrated ability to operate vehicles, tools and equipment in a safe manner.
5. Ability to comprehend and communicate both written and verbally.
6. Knowledge and understanding of golf rules and golf etiquette.
7. ~~At the time of application must~~ must hold a valid Ontario Landscape Exterminator Licence or a Sprayer Technician Certification at the time of application.
8. Demonstrated knowledge of the Health and Safety Act and applicable regulations as it relates to the position.
9. Must possess a valid Class "DZ" Driver's Licence.

THIS POSITION REQUIRES A VALID CLASS "DZ" DRIVER'S LICENCE AND PROOF THEREOF IS REQUIRED AFTER HIRE.

SALARY:

Salary Grade F

per hour

HOURS:

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40 per week

NOTE 1:

This position ~~is will~~ required ~~the incumbent(s)~~ to work evenings, week-ends and statutory holidays.

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THE INCUMBENT SHALL COMPLY WITH ALL HEALTH AND SAFETY POLICIES AND PRACTICES FOR THIS POSITION AND THE WORKPLACE.

CITY OF HAMILTON

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PUBLIC WORKS DEPARTMENT

~~(ENERGY, FLEET & FACILITIES CORPORATE ASSETS AND STRATEGIC PLANNING DIVISION – SPORTS & ENTERTAINMENT FACILITIES GOLF & STADIUM OPERATIONS – LOCATION – TIM HORTON'S FIELD – 75 BALSAM AVE. NUE SOUTH)~~

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STADIUM TECHNICIAN - CUPE 5167

~~(TEMPORARY FULL TIME POSITION)~~

SUMMARY OF DUTIES

Reports to the Supervisor, ~~Facilities Management of Golf and Stadium Operations~~. Working in a team environment, the Stadium Technician maintains, adjusts and monitors for repair equipment and building systems. Assists in maintenance and security of the Stadium. Operate hand and power tools. Operate measuring instruments. Operate turf grooming equipment. Work within all applicable Health & safety legislation and City of Hamilton policies.

GENERAL DUTIES

Prepare and maintains stadium and turf.

Performs turf grooming duties to maintain quality of playing surface.

Conduct scheduled and unscheduled maintenance and monitors for repair of mechanical equipment such as groomer, painter, blowers.

Prepare work plans and prioritize maintenance duties.

Set up/take down for Stadium events such as football, soccer, lacrosse, concerts, special events.

Maintain logs on equipment, systems, attendance.

Monitor and test building safety devices such as sprinklers, alarms, generators, fire hoses and extinguishers.

Monitor air handling system controls to maintain environmental conditions through the building system computer.

Troubleshoot repairs as it pertains to preventative maintenance of equipment.

Monitor all building indoor and outdoor lighting.

Repair doors, handles and hardware.

JD ID 6987

Perform maintenance and janitorial services such as painting, washrooms, suites, walls, glass, floors, garbage removal and grounds clean-up.

Maintain grounds around Stadium by sweeping, snowblowing, shovelling and sanding.

Maintain security of Stadium and grounds.

Monitor fan systems, pumps, valves and piping.

Operate hand and power tools such as electric drill, turf groomer/cleaner, hammer and wrenches.

Monitor instruments such as refrigeration gauges, scott air packs, gas monitors, relative humidity sensor, velometer, flow meter and gas analysis.

Perform housekeeping duties in mechanical rooms such as cleaning and painting.

Oversee work of contractors.

Direct part time staff.

Oversee students and seasonal staff during work terms.

Receive and answer inquiries from the public, community and sport groups.

Work in accordance with the provisions of applicable Health and Safety legislation and all City of Hamilton corporate and departmental policies and procedures related to Occupational Health and Safety.

Perform other duties as assigned which are directly related to the major responsibilities of the job.

QUALIFICATIONS

1. Demonstrated knowledge of facility operations as it relates to Stadium maintenance and programming.
2. Technical knowledge of mechanical equipment (HVAC:boilers, furnaces, heat pumps, gas fired roof top units, cooling towers, chillers, generators, compressors, etc) and building systems (electrical, plumbing, life safety, etc). This includes previous experience in operation, maintenance, repair, and replacement of components of these systems would be an asset.
3. Certificate in Refrigeration and Air Conditioning would be an asset.
4. Additional BAS certificate, Millwright and/or Gas Fitters would be an asset.
5. Previous experience working with and directing staff.
6. Must have knowledge of appropriate authority safety rules.
7. Ability to work independently prioritizing changing demands and requests and executing with minimal supervision to achieve best possible outcome. Strong interpersonal and communication skills to relate and respond readily to front line staff, City departments and the general public.
8. Working knowledge of Outlook, Word and Excel is an asset.
9. Working knowledge of computerized HVAC/BAS systems and associated controls, components and

software is an asset.

- 10. Must be able to communicate effectively, both verbally and in writing.
- 11. Demonstrated ability to maintain various types of equipment and buildings.
- 12. Demonstrated ability to operate tools and equipment in a safe manner.
- 13. Previous experience performing preventative maintenance.
- 14. Must possess a Class "G" Driver's Licence valid in the Province of Ontario and be able to maintain same.
- 15. Knowledge of relevant legislation such as Occupational Health and Safety Act and Regulations including W.H.M.I.S. legislation.

THIS POSITION REQUIRES A VALID CLASS "G" DRIVER'S LICENCE AND PROOF THEREOF IS REQUIRED AFTER HIRE.

SALARY:

Salary Grade F

per hour

HOURS:

40 per week

NOTE 1:

Must possess a valid Class "G" Driver's Licence.

NOTE 2:

This position ~~is will_ required the incumbent(s)~~ to work evenings, week-ends and statutory holidays.

NOTE 3:

As a condition of employment, the successful applicant will be required to obtain a Criminal Reference Check at their own expense, prior to beginning work in this position.

THE INCUMBENT SHALL COMPLY WITH ALL HEALTH AND SAFETY POLICIES AND PROCEDURES FOR THIS POSITION AND THE WORKPLACE.

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