

CITY OF HAMILTON

PLANNING & ECONOMIC DEVELOPMENT DEPARTMENT
(TRANSPORTATION PLANNING & PARKING DIVISION – PARKING OPERATIONS – LOCATION – 80 MAIN ST.
W. AT SUMMERS LANE)

MAINTENANCE PERSON - CUPE 5167

SUMMARY OF DUTIES

Reporting to the Supervisor, Maintenance Services to perform routine maintenance to equipment and facilities, traffic and revenue systems. Duties require the ability to work indoors and outdoors in all weather year-round. Performs snow clearing duties on seasonal basis.

GENERAL DUTIES

Cut and install inground loops for vehicle detection.

Install posts, guardrails, bollards; erect signs for traffic control.

Paint car spaces, lane and directional traffic markings.

Apply cold patch and gravel in the repair of parking lots.

Repair and maintain paint machine and spray guns.

Paint equipment, fences, guardrails, walls and fixtures such as posts, pipes and traffic islands.

Perform plumbing repairs and new installations such as adding plumbing lines, re-routing and modifying existing plumbing.

Replace lamps, ballasts and fixtures.

Install and repair electrical circuits in kiosks and parking structures.

Repair electrical heaters and fans.

Operate hand and power tools such as power saws, drills and electric jackhammer.

Operate equipment to test traffic and revenue equipment.

Perform preventative maintenance and minor repairs to vehicles such as trucks, power sweepers, lawn mowers, skid steer loader and compact tractor.

Operate trucks, skid steer loader and compact tractor for snow removal.

Check fire extinguishers and hoses; report deficiencies.

Erect and repair privacy fences.

Perform other duties as assigned which are directly related to the major responsibilities of the job.

QUALIFICATIONS

1. Demonstrated experience in electrical, plumbing and building maintenance acquired through a combination of relevant work experience and/or education. Preference will be given to candidates with certificates in such.
2. The ability to work indoors and outdoors in all weather year-round.
3. Demonstrated experience using basic hand and power tools such as pipe wrenches, electric drill, snow blowers, shovels, etc. and ability to use equipment in a safe manner.
4. Demonstrated experience, initiative, good judgment, the ability to work independently with minimal supervision, manage multiple assignments and operate within tight time restrictions.
5. The ability to read and follow written instruction in performing trade or craft type work. Must be able to perform simple arithmetic and maintain written logs.
6. Must be capable of operating a variety of hand and power tools normally used in maintenance as well as, basic test equipment in a safe manner.
7. Must have a valid Class "G" Driver's Licence. Demonstrated experience driving service vehicles and operating snow clearing equipment in a safe manner.

THIS POSITION REQUIRES A VALID CLASS 'G' DRIVER'S LICENCE AND PROOF THEREOF IS REQUIRED AFTER HIRE.

THE INCUMBENT SHALL COMPLY WITH ALL HEALTH AND SAFETY POLICIES AND PRACTICES FOR THIS POSITION AND THE WORKPLACE.
