

CITY OF HAMILTON

PUBLIC WORKS DEPARTMENT
CORPORATE FACILITIES & ENERGY MANAGEMENT DIVISION – FACILITIES OPERATIONS & MAINTENANCE — 125 BARTON ST W.

MAINTENANCE SERVICER – POOLS – CUPE 5167

SUMMARY OF DUTIES

Reporting to the Supervisor, Facilities Management, conducts scheduled and unscheduled maintenance and repairs of mechanical equipment and building systems by maintaining, adjusting and repairing equipment, including pool specific systems, at various Facilities.

GENERAL DUTIES

Conducts scheduled and unscheduled maintenance and repairs of mechanical equipment such as pool equipment and filtration systems, furnaces, boilers, heat pumps, cooling towers, humidifiers, circulating pumps, exhaust fans, air handling units, as well as various other facility related systems.

Prepare plans and prioritize required equipment.

Monitor and test building safety devices such as sprinklers, alarms, generators, fire hoses and extinguishers. Adjust air handling system controls to maintain environmental conditions through the building system computer.

Adjusts and performs electrical repairs and troubleshooting as it pertains to equipment, including but not limited to pool filtration systems, chemical treatment controllers and metering pumps, water foundations, toilets, drains, boiler systems in various City Buildings.

Completes various facility multi-trade maintenance such as; plumbing, electrical, HVAC, and carpentry.

Performs maintenance and repairs to irrigation systems and spray pads. Repair fan systems, pumps, valves and piping.

Operate various hand and power tools directly related to performing the responsibilities of the job.

Maintains equipment such as pumps, valves, piping, chemical treatment controllers and water fountains.

Installs equipment such as pumps and chemical tanks using copper, iron and PVC fittings.

Perform housekeeping duties in mechanical rooms such as cleaning and painting.

Participates in continuous improvement opportunities relating to equipment, maintenance, practices and procedures.

Oversee work of contractors and students during work terms.

Manage, maintain and complete electronic work assignments through ARCHIBUS and/or FieldFlex (or other assigned computerized maintenance management software).

Perform other duties as assigned which are directly related to the major responsibilities of the job.

Work in accordance with the provisions of applicable Health and Safety legislation and all City of Hamilton corporate and departmental policies and procedures related to Occupational Health and Safety as well as TSSA Standards.

QUALIFICATIONS

1. Must have solid understanding and experience with pool chemistry and maintenance with the ability to take gauge readings and perform basic flow and chemical measurement calculations. Current/valid certification as a Level 2 Pool Operator (CPO) is required.
2. Knowledge and experience with troubleshooting mechanical and electrical equipment normally acquired by a combination of education and relevant work experience. Current licensed in at least one would be considered asset: HVAC Technician, Gas Technician G1 or G2, Plumber, or Electrician is preferred.
3. Must have experience and previous training with pool/aquatic facility repairs and general building maintenance. Demonstrated experience with HVAC, BAS troubleshooting, fan, motor and pump repairs, plumbing repairs, minor electrical repairs, minor carpentry repairs or previous work experience as a Handyman would be an asset.
4. Previous work experience at an aquatics facility with experience in pool chemicals and filtration would be an asset.
5. Must have excellent interpersonal and communication skills. Demonstrated ability to communicate with various stakeholders; city staff, members of the public, contractors and suppliers both verbally and in writing.
6. Must be able to work with minimum supervision. Ability to coordinate and relate well with professionals and non-professionals within and outside the organization.
7. Experience in a computerized environment in word processing and the manipulation of spreadsheets.

THIS POSITION REQUIRES A VALID CLASS "G" DRIVER'S LICENCE WITH A CLEAR ABSTRACT AND PROOF THEREOF IS REQUIRED AFTER HIRE

THE INCUMBENT SHALL COMPLY WITH ALL HEALTH AND SAFETY POLICIES AND PROCEDURES FOR THIS POSITION AND THE WORKPLACE.
