

## CITY OF HAMILTON

**PUBLIC WORKS DEPARTMENT**  
**(TRANSPORTATION, ENERGY & FACILITIES DIVISION – TRANSIT – LOCATION - MOUNTAIN TRANSIT CENTRE, 2200 UPPER JAMES ST.)**

**SERVICE LINE WORKER - ATU 107**

**SUMMARY OF DUTIES**

Under direct supervision of Foreman/Woman III (Service Line) on duty, fuels, cleans and prepares buses and other vehicles for charter, route and general service.

**GENERAL DUTIES**

Operates, sweeps, mops, vacuums, fuels, oils, washes and parks all vehicles.

Accurately records data, i.e. hub meter readings, fuel/lubricants dispensed etc.

Inspects to ensure all vehicle lighting, signal and warning systems are working.

Checks each vehicle for items such as damaged seats, torn upholstery, cracked glass, tire damage or low pressure and graffiti.

Cleans Service Line bays and pits.

Probes and dumps fareboxes, probe A.P.C. equipped vehicles.

Operates forklift, pusher vehicle and other equipment/vehicles as required.

Steam cleans vehicles or components as required.

Removes/installs signs in or on vehicles as required.

Assists tradesmen etc. as assigned.

Services and charter checks outside vehicles as required.

Responsible to comply with the policies of the City with respect to rules, regulations and safe working practices adopted by the Engineering/Maintenance Division.

Works in accordance with the provisions of applicable Health and Safety legislation and all City of Hamilton corporate and departmental policies and procedures related to Occupational Health and Safety.

Performs other duties as assigned which are directly related to the major responsibilities of the job.

**NOTE:**

The duties and relationships outlined in this description are intended to cover only the significant responsibilities. Other duties which are related to the Engineering/Maintenance Division may be assigned from time to time by the Foreman or Supervisor.

**QUALIFICATIONS**

1. Previous experience in the duties listed above preferred.
2. Must possess a valid Class "G" Ontario Driver's Licence.
3. Must be able to work evening and night shifts.
4. Be able to work in adverse weather conditions.
5. Be able to operate buses with standard or automatic transmissions.
6. Must be able to obtain and maintain a class "C" with "Z" endorsement driver's licence.

**THIS POSITION REQUIRES A VALID CLASS "G" DRIVER'S LICENCE AND PROOF THEREOF IS REQUIRED AFTER HIRE.**