

CITY OF HAMILTON

PUBLIC WORKS DEPARTMENT

(OPERATIONS & WASTE MANAGEMENT DIVISION – ENVIRONMENTAL SERVICES - LOCATION – VARIOUS)

HYDRAULIC BACKHOE OPERATOR – CEMETERY - CUPE 5167

SUMMARY OF DUTIES

Reports to Cemeteries Operations Supervisor. Operates and maintains backhoe; prepares gravesite; maintains grounds and other duties associated with the operation and maintenance of City cemeteries.

GENERAL DUTIES

Operate and maintain backhoe.

Prepare gravesite by digging and backfilling.

Lift and install grave liners.

Remove and install upright monuments and flat markers.

Dig trenches for water lines and drainage.

Load and unload equipment and materials.

Operate equipment such as front mount mower, soil shredder, bobcat, front-end loader and leaf blowers.

Attach and detach accessory pieces of equipment such as forks, frost pick, digging buckets and rapid rams.

Maintain grounds by clearing debris, snow, dead trees and shrubs.

Perform preventative maintenance and minor repairs on equipment.

Perform labouring duties.

Work in accordance with the provisions of applicable Health and Safety legislation and all City of Hamilton corporate and departmental policies and procedures related to Occupational Health and Safety.

Perform other duties as assigned which are directly related to the major responsibilities of the job.

QUALIFICATIONS

1. Previous experience operating hydraulic backhoe and tools and other equipment in a safe manner.
2. Must possess and maintain a valid class "DZ" drivers licence and have a driving record found to be satisfactory to the City of Hamilton.
3. Must be able to follow verbal and/or written instructions in performing a variety of tasks including the ability to use simple arithmetic and complete reports and logs.
4. Must be physically able to lift over 25 kg on a regular basis and able to do manual labour for extended periods

of time.

5. Knowledge and experience in the operation of various pieces of equipment including trucks, tractors, grass cutting equipment and attachments in a safe manner and must be able to work with minimal supervision.
6. Must be able to understand and follow detailed procedures, verbal/written instructions in performing a variety of tasks such as operate vehicles or assist on trade or craft-type work.
7. Previous experience working in a construction environment or cemetery location would be an asset.
8. Previous backhoe operator experience related to duties listed above normally acquired by a combination of education and relevant work experience.
9. Ability to work with minimal supervision.
10. A valid "DZ" Driver's Licence is required.

THIS POSITION REQUIRES A VALID "DZ" DRIVER'S LICENCE AND PROOF THEREOF IS REQUIRED AFTER HIRE.

THE INCUMBENT SHALL COMPLY WITH ALL HEALTH AND SAFETY POLICIES AND PRACTICES FOR THIS POSITION AND THE WORKPLACE.
