

CITY OF HAMILTON

PUBLIC WORKS DEPARTMENT **(ENVIRONMENTAL SERVICES DIVISION – PARKS & CEMETERIES – VARIOUS)**

LABOURER-TRUCK DRIVER – CEMETERY – CUPE 5167

SUMMARY OF DUTIES

Reports to a Supervisor, Cemeteries. Performs labouring and grounds maintenance duties in City cemeteries. Drives truck or service vehicle as required.

GENERAL DUTIES

Drives truck.

Performs preventative maintenance on truck and equipment.

Loads and unloads tools and equipment.

Operates equipment such as bobcat and tractor to maintain grounds.

Picks up and delivers equipment, supplies and materials such as sod, crypts, earth, planks, stringers, dressing, device and tent.

Transports human remains for reinterment.

Loads and unloads leaves for winter grave sites.

Plows cemetery roads.

Picks up and disposes of garbage and debris.

Mixes fuels for various equipment.

Performs Labourer duties.

Hooks up and tows compressor and giant vacuum.

Performs other duties as assigned which are directly related to the major responsibilities of the job.

Works in accordance with the provisions of applicable Health and Safety legislation and all City of Hamilton corporate and departmental policies and procedures related to Occupational Health and Safety.

QUALIFICATIONS

1. Previous experience related to duties listed above.
2. Must possess a valid "DZ" Drivers' Licence
3. Able to follow written instructions in performing a variety of tasks such as operate vehicle or assist on trade, craft-type work including performing minor maintenance to buildings and outdoor structures such as repairing

and painting buildings, benches, fences and guardrails and ability to install and maintain waterlines in cemeteries (flushing out, turning on and off as required).

4. Must be able to perform a varied of tasks such as operate vehicles in a safe manner, perform basic preventative maintenance on vehicles, tools and equipment and maintain gravesites and grounds by sodding, deeding and levelling.
5. Previous experience related to performing maintenance duties such as: remove, clean and shovel snow from walkways and stairways, spread sand or ice melting material on sidewalks and stairs, dig and pour foundations for monuments and perform ground groom such as grass cutting, trimming and raking and removal of leaves.
6. Perform a variety of cemetery-related tasks such as: place planks to guide backhoe and truck in preparation of gravesite, shore, square and level gravesite, install and remove lowering devices, shoring platforms, tents and dressings, install grave liner lids, backfill, level and replace sod at gravesite, locate grave and set up markers and remove human remains for re-interment.
7. Ability to operate tools and equipment in a safe manner such as push and riding mowers, weed eaters, whacker compactor, skill and chainsaws, leaf blowers, trimmer, trash pump, and rototiller.
8. Work in accordance with the provisions of applicable Health & Safety legislation and all City of Hamilton corporate and departmental policies and procedures related to Occupational Health & Safety.

THE INCUMBENT SHALL COMPLY WITH ALL HEALTH AND SAFETY POLICIES AND PRACTICES FOR THIS POSITION AND THE WORKPLACE.

* * * * *